

## Coordination Committee – meeting minutes

MEETING DETAILS			
Meeting Title:	Regular Coordination Committee meeting		
Location:	Airport authority meeting room 5 <sup>th</sup> floor		
Date:	<b>05 September 2019</b>	Chaired by:	Tomas Kucera (AOC)
Timings:	10:30-11:30	Minutes by:	Michal Simacek

ATTENDANCE	
Present:	T.Kucera (AOC- EK); T.Vlácil (Prague Airport); L.Kral (CSA Handling); V.Nedelka (ABS Jets); M.Pasker (Smartwings); O.Vachalova (CSA); J.Castka (Czech Ground Handling); T.Casey (Ryanair); J.Nagy (ENES Cargo); E.Boruvkova (CAD); M.Simacek (Slot Coord)
Excused:	R.Latal (AOC – AF); V.Bohac (ANS); O.Zich (Menzies HDLG); R.Neubertova (CAA)

### AGENDA

1. Capacities presentation for Summer season S20 - Mr Tomas Vlácil (Prague Airport)
2. Measures to reduce noise pollution during night noise restrictions – Night Movements Quota for Carriers - Mr. Tomas Vlácil (Prague Airport)
3. AOB

Item No.	Minutes / Summary of Discussion / Follow-up / Actions	Presented by:															
1.	<p><b>Hourly capacity figures for S20 season</b> – Prague airport presentation</p> <p><i>Presentation available on <a href="http://www.slot-czech.cz">www.slot-czech.cz</a> (section - Capacity Parameters)</i></p>	T.Vlácil															
2.	<p><b>Night Movements Quota for Carriers</b></p> <p><i>According to document „Measures to reduce noise of night operations” approved in 2018:</i></p> <p>Based on the calculated historical slots for S20 season - the night movement quota is determined for each eligible air carrier according to the flight performance in S19 and IATA WSG 80/20 rule.</p> <p>For each air carrier the allocated night movement quota is equal to the number of movements (slots) for which historical rights will be allocated for the S20 season.</p> <p><b><i>Guideline for the slot coordination within the night period in season S20 – available on <a href="http://www.slot-czech.cz">www.slot-czech.cz</a></i></b></p>	T.Vlácil															
3.	<p><b>AOB</b></p> <p>Calendar of Coordination Activities – Season S20 Deadlines:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;"><i>SHL Deadline (historical Slots)</i></td> <td style="text-align: right;"><i>09 September 2019</i></td> </tr> <tr> <td style="padding-left: 20px;"><i>Agreed Historics Deadline</i></td> <td style="text-align: right;"><i>26 September 2019</i></td> </tr> <tr> <td style="padding-left: 20px;"><i>Initial Submission Deadline</i></td> <td style="text-align: right;"><i>06 October 2019</i></td> </tr> <tr> <td style="padding-left: 20px;"><i>SAL Deadline (Slots Allocation)</i></td> <td style="text-align: right;"><i>31 October 2019</i></td> </tr> <tr> <td style="padding-left: 20px;"><i>IATA Slot conference</i></td> <td style="text-align: right;"><i>12 – 15 November 2019</i></td> </tr> <tr> <td style="padding-left: 20px;"><i>SRD (Series Return Deadline)</i></td> <td style="text-align: right;"><i>15 December 2019</i></td> </tr> <tr> <td style="padding-left: 20px;"><i>Historic Baseline Date</i></td> <td style="text-align: right;"><i>31 January 2020</i></td> </tr> </table>	<i>SHL Deadline (historical Slots)</i>	<i>09 September 2019</i>	<i>Agreed Historics Deadline</i>	<i>26 September 2019</i>	<i>Initial Submission Deadline</i>	<i>06 October 2019</i>	<i>SAL Deadline (Slots Allocation)</i>	<i>31 October 2019</i>	<i>IATA Slot conference</i>	<i>12 – 15 November 2019</i>	<i>SRD (Series Return Deadline)</i>	<i>15 December 2019</i>	<i>Historic Baseline Date</i>	<i>31 January 2020</i>	M.Simacek	
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	<p>T. Kucera highlighted the real situation in the Arrival Hall T1 (passport control and arrival belts) in S19, referring to a waiting time of up to 60 minutes in order to continue through passport control. This has a significant impact on the passenger experience and baggage delivery (because no one removes baggage from the carousel and it gets full.). There is also a financial impact at the end, as different service providers are obliged to wait for the arrival of passengers and crew for a longer period - applying waiting fees.</p> <p>T. Kucera proposed a revision of the coordination criteria for passport control on arrival, which, however, was rejected. As result T. Kucera at least requested Prague airport to pay maximum attention to the area and passenger comfort via assistance of Red team, information screens and cooperation with the border police.</p>	T.Kucera	
	<p><i>T. Vlacil presented throughput analysis of the arrival passport counters and informed about planned additional measures for S20:</i></p> <ul style="list-style-type: none"> <li>- airport information assistants – staff increased</li> <li>- upgrade of air condition</li> <li>- coordination and cooperation with Border police</li> </ul> <p><i>Coordination Committee agreed to keep the capacity set at 2100 PAX/h</i></p>	T.Vlacil	
	<p>T. Casey (FR) informed of the Ryanair’s intention to base in PRG 5 aircraft in S20 season</p>	T.Casey	
	<p>J.Nagy (ENES Cargo) and L.Kral (CSA Handling) commented throughput of the road in front of the cargo terminals in connection with the opening of a new fuel depot with expected increase in traffic</p>	L.Kral J.Nagy	
	<p><i>T. Vlacil – extension of road width is solved by project. It is expected to be ready together with opening the depot.</i></p>	T.Vlacil	
	<p>T. Vlacil provided information regarding relocation of check-in for longhaul flights from terminal T1 to T2 for period of March – August 2020 (reconstruction of BHS in T1).</p>	T.Vlacil	

Next meeting:

The next regular meeting of the Coordination Committee will take place in connection with the announcement of capacities for the W20 (*probably in April 2020*).